University of Maryland University College

GRADUATE SCHOOL OF MANAGEMENT AND TECHNOLOGY

SPRING 2008
SCHEDULE OF CLASSES
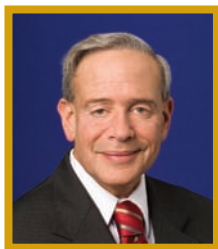
www.umuc.edu/grad

Welcome from the Dean

It is my pleasure to welcome you to the Graduate School of Management and Technology for the spring 2008 term. The beginning of the 2007–2008 academic year kicked off in the fall with some exciting changes to our graduate programs. In an effort to increase their value and effectiveness for our students, UMUC master's degrees and graduate certificate programs were restructured to offer you the specialized education you need for career advancement.

As part of this program restructure, course requirements were streamlined so that specializations share core course requirements, and some degree programs also added brand new specializations to meet the changing needs of professionals in today's competitive workforce. The Master of Distance Education, the Master of Science in biotechnology, and the Master of Science in information technology programs have added industry-focused specializations, allowing students to choose from multiple career paths. For more information on the three new specializations in the Master of Distance Education, see "News" on the opposite page.

I am proud of the changes we have made to improve our programs, and I hope that you will enjoy the benefits of your enhanced graduate education. I wish you continued success in completing your degree or certificate and in reaching all your personal and professional goals.

Sincerely,

Michael S. Frank

MICHAEL S. FRANK, PHD
VICE PROVOST AND DEAN
GRADUATE SCHOOL OF MANAGEMENT AND TECHNOLOGY
graddean@umuc.edu

CONTENTS

For More Information

For full degree and certificate program requirements, course descriptions, and all other UMUC and graduate school information, refer to the graduate catalog of the year you began graduate study, available online at *www.umuc.edu/catalog*.

For personal assistance, contact a graduate advisor by phone at **800-888-UMUC (8682)** or send an e-mail to *gradinfo@umuc.edu*.

Not a Current Student?

Contact an enrollment specialist at **800-888-UMUC (8682)** or *newgrad@umuc.edu*. See p. 4 for a full list of graduate programs and apply online at *https://my.umuc.edu*.

SPRING HIGHLIGHTS

MS in Health Care Administration/MBA Graduate Reaps Dual Benefits

Ruth Fisher takes pride in mentoring recent college graduates in her community, encouraging them to pursue higher learning. So when it came time for her to consider her own graduate school options, she chose to increase her knowledge twofold with a UMUC dual degree—she graduated in December and now has a Master of Science in health care administration and a Master of Business Administration (MBA).

After just one semester in the MS in health care administration program, Fisher accepted a position as manager of community relations at the Children's National Medical Center (Children's Hospital) in Washington, D.C. A year later, she was promoted to director of advocacy and community affairs. She credits the health care administration program for her fast career advancement.

"HCAD 650 Legal Aspects of Health Care Administration taught me how to 'spot the issue' from a lawyer's perspective," Fisher recalls. "So when the vice president and chief legal counsel at the Children's Hospital told me that being able to 'spot the issue' was essential in this field, I knew that this was really the program for me."

Fisher chose her second degree, the MBA, as a path to her long-term goal of opening her own business in the health and beauty industry. She believes that taking AMBA 604 (now DMBA 604) Technology and Operations Management significantly increased her organizational management skills.

Fisher also appreciated UMUC's course format options. She was relieved to find that even with her demanding job, she could still fit taking graduate classes into her busy life.

"I liked having the option of taking some on-site courses so I could have direct interaction with my classmates and the professors," says Fisher. "All the MBA classes were online, which I came to prefer because they were so convenient."

With two master's degrees under her belt—and on her résumé—Fisher is ready to take on even more responsibility in her already challenging career.

"I have increased my marketability by earning these degrees," says Fisher. "Now I am looking to move into a senior leadership position to make even more of a difference at the Children's Hospital. I think the world is ready for Ruth Fisher, MS, MBA!"

IMPORTANT DATES

Visit *www.umuc.edu/calendar* for up-to-date information. Check *www.umuc.edu/weather* for class cancellations in inclement weather or other emergency situations. See inside back cover or visit *www.umuc.edu/locate* for UMUC course and service locations and phone numbers.

TERM DATES*

SPRING 2008

Standard	January 23–May 8
MBA	January 7–April 13
Executive	January 2–March 15
	March 31–June 14

SUMMER 2008

Standard	May 27–August 4
MBA	May 12–August 10
Executive	July 7–September 20

EXECUTIVE PROGRAMS

The following new Executive Programs cohorts will start on March 31, 2008:

Executive Program for the Master of Business Administration

Executive Program for the Chief Information Officer Certificate

NONCREDIT COURSES

January 7–February 10
January 23–February 26
February 18–March 30
March 24–April 27

UCSP 611

January 23–March 18

UCSP 620
UCSP 621
UCSP 630

REGISTRATION DATES

ONLINE AND PHONE REGISTRATION

September 18–first day of class
(Phone registration via IRIS is available daily, 6 a.m.–9 p.m.)

MAIL-IN AND FAX-IN

September 18–January 7

WALK-IN REGISTRATION

Adelphi
Student and Faculty Services Center
September 18–first day of class
Regular office hours

Dorsey Station
September 18–first day of class
Regular office hours

UMUC at Shady Grove
September 18–first day of class
Regular office hours

Waldorf Center for Higher Education
September 18–first day of class
Regular office hours

WITHDRAWAL DEADLINE

SPRING 2008

Two weeks before class ends

HOLIDAYS

January 21

DIPLOMA AND CERTIFICATE APPLICATION DEADLINES

For May 2008	February 15
For August 2008	June 15
For December 2008	October 1

FINANCIAL AID DEADLINE

For spring 2008	November 1
For summer 2008	April 1
For fall 2008	June 1

COMMENCEMENT

May 17, 2008

*Doctoral courses follow a different schedule. Information on doctoral program dates may be obtained from the program director. Contact information is on p. 18.

HELPFUL INFORMATION

On your path to a graduate degree or certificate, UMUC is with you every step of the way. Below, find the support you need to help you succeed throughout your program.

Your First Stop

MyUMUC Portal

Register for courses, pay tuition, apply for financial aid, and much more through the MyUMUC student portal, available at *https://my.umuc.edu*. For details, visit the MyUMUC Student Information Center at *www.umuc.edu/myumuc*.

Student Services

Academic Advising

UMUC graduate advising can help you stay on track during your program. Contact a graduate advisor by phone at **800-888-UMUC (8682)** or send an e-mail to *gradinfo@umuc.edu.* In-person advising is available at the following Maryland UMUC locations:

Adelphi: **800-888-UMUC (8682)**
Dorsey Station: **443-459-3500**
UMUC at Shady Grove: **301-738-6090**

See p. 20 for addresses and find directions online at *www.umuc.edu/locate*. For information about first courses for your program and noncredit courses, see p. 8.

Career Services

Career planning assistance and resources for job searching, résumé writing, and many other services, plus job listings are available through the Office of Career Services at *www.umuc.edu/careerservices.* For more information and assistance, call **800-888-UMUC, ext. 6785**.

Computer Labs

If you are a UMUC student with a current ID, you have access to computer labs at Adelphi, Arundel Mills, Dorsey Station, UMUC at Shady Grove, and Waldorf Center. Call the individual site for lab hours. For phone numbers, see inside back cover or visit *www.umuc.edu/locate*.

Financial Services

Learn about many financial aid options and apply at *www.umuc.edu/financialaid*. For assistance, call **800-888-UMUC, ext. 7510** or send an e-mail to *gradfinaid@umuc.edu.*

Payment Options

Find out about the convenient monthly installment payment plan and explore other options, such as employer-provided tuition assistance at *www.umuc.edu/payoptions*.

Students with Disabilities

If you require any special accommodations because of a temporary or permanent disability, contact the Office of Veterans and Disabled Student Affairs four to six weeks prior to the start of each term at **800-888-UMUC, ext. 7930** (or **301-985-7466** TTY) or *vdsa@umuc.edu*.

Students in the Military

UMUC offers special tuition benefits, financial support, and other programs for active-duty military servicemembers and their spouses, regardless of residency. To learn about scholarships available to military students and spouses and to apply, visit *www.umuc.edu/milscholarships*.

Textbooks

Textbooks and course materials are available through MBS Direct and the University Book Center/Barnes & Noble in College Park, Maryland. Visit *www.umuc.edu/textbooks* for details about ordering online or in person. To order textbooks by phone, call MBS Direct at **800-325-3252**.

Academic Resources

Library Services

Extensive library resources and services are available online, 24 hours a day, seven days a week. For a complete list of library resources and services, visit *www.umuc.edu/library.* To contact the library directly, send an e-mail to *library@umuc.edu* or call **800-888-UMUC, ext. 7209** during regular business hours.

Technical Requirements for Online Courses

UMUC online graduate courses require a minimum level of computer hardware and software. To view the full list of minimum technical requirements, visit *www.umuc.edu/gradtech*. For WebTycho assistance, call **800-807-4862** or send an e-mail to *webtychosupport@umuc.edu*.

Writing Assistance

Receive feedback on your writing assignments from expert advisors and use online writing and research resources through the Effective Writing Center. Visit the Writing Center online at *www.umuc.edu/writingcenter* or send an e-mail to *writingcenter@umuc.edu.*

GRADUATE PROGRAMS

UMUC's graduate programs are career-focused and combine theory with practice.
Almost all are offered online, so that busy adults can earn credit from anywhere in the world.

DOCTORAL PROGRAM

Doctor of Management*

MASTER'S DEGREE PROGRAMS

Master of Business Administration

Master of Distance Education
- Distance education policy and management
- Distance education teaching and training
- Distance education technology

Master of Education in instructional technology

Master of International Management

Master of Science in accounting and financial management

Master of Science in accounting and information technology

Master of Science in biotechnology
- Bioinformatics
- Biotechnology management
- Biosecurity and biodefense

Master of Science in environmental management

Master of Science in financial management and information systems

Master of Science in health administration informatics

Master of Science in health care administration

Master of Science in information technology
- Database systems technology
- Electronic business (E-business)
- Homeland security management
- Informatics
- Information assurance
- Project management
- Software engineering
- Telecommunications management

Master of Science in management
- Accounting
- Financial management
- Health care administration
- Homeland security management
- Human resource management
- Information systems and services
- Interdisciplinary studies in management
- Marketing
- Nonprofit and association management
- Procurement and contract management
- Project management
- Public relations

Master of Science in technology management
- Distance education technology
- Electronic business (E-business)
- Homeland security management
- Information systems and services
- Project management

EXECUTIVE DEGREE PROGRAM

Executive Master of Business Administration*

DUAL DEGREE PROGRAMS

MASTER OF BUSINESS ADMINISTRATION OR EXECUTIVE MBA WITH **

Master of Distance Education

Master of International Management

Master of Science in environmental management

Master of Science in financial management and information systems

Master of Science in health care administration

Master of Science in information technology

Master of Science in management

Master of Science in technology management

OTHER DUAL DEGREE COMBINATIONS **

Master of Distance Education/Master of Science in management

Master of Education in instructional technology/Master of Distance Education ▼

Master of Science in accounting and information technology/Master of Science in accounting and financial management

Master of Science in financial management and information systems/Master of Science in accounting and financial management

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* Offered online with mandatory residencies or course meetings at UMUC headquarters in Adelphi, Maryland.

** After successful completion of the first degree program, students may earn a dual degree by completing an additional 18 credits in the second program.

▼ The Master of Education in instructional technology must be completed first.

TEACHER EDUCATION NONDEGREE PROGRAM

Teacher Education Reading Strand: Reading Courses in Elementary and Secondary Education

CERTIFICATE PROGRAMS

Accounting

Accounting and Information Technology

Bioinformatics

Biotechnology Management

Database Systems Technology

Distance Education Leadership

Distance Education, Globalization, and Development

E-business

Environmental Management

Financial Management in Organizations

Foundations of Distance Education

Foundations of Human Resource Management

Foundations of Information Technology

Health Care Administration

Homeland Security Management

Integrated Direct Marketing

Integrative Supply Chain Management

Informatics

Information Assurance

International Marketing

International Trade

Nonprofit and Association Financial Management

Policy and Management in Distance Education

Procurement and Contract Management

Project Management

Public Relations

Software Engineering

Systems Analysis

Teaching and Training at a Distance

Technology in Distance Education

Telecommunications Management

EXECUTIVE CERTIFICATE PROGRAM

Chief Information Officer

National Leadership Institute

The National Leadership Institute (NLI) at UMUC provides programs that develop the leadership skills and abilities of career-focused managers and executives. Programs are noncredit and short-term, and designed for mid- to senior-level managers from the corporate, nonprofit, and government sectors who wish to make a positive and meaningful transformation in their professional and personal lives. Participants receive a comprehensive assessment of their leadership skills and perspectives, learn how their behavior affects others, engage in experiential exercises that demonstrate leadership behaviors, and leave the program with a workable leadership development plan.

NLI is a network associate of the Center for Creative Leadership (CCL)®, recognized worldwide as the preeminent organization devoted to leadership training and research.

NLI's wide range of leadership development programs include

- The Leadership Development Program (LDP)®
- The Foundations of Leadership Program
- Online Leadership Assessment Program (OLAP)®
- Negotiating Conflict Program
- Custom-designed programs and workshops
- Executive coaching packages

More information may be obtained by calling the business development office at 877-999-7195, or by sending e-mail to *nli@umuc.edu*. Schedule, registration, and pricing information is also available online at *www.umuc.edu/nli*. NLI is on the GSA/MOBIS Schedule (GS#10F-0357N); please call 301-985-7913 before registering.

TUITION INFORMATION

One of the key values that drives UMUC is affordability. Not only does UMUC make sure that the tuition rates listed below are competitive, the university also helps you find ways to afford the cost of your education.

Tuition rates are subject to the approval of the University System of Maryland (USM) Board of Regents. They may be changed, or other charges may be included, as a result of the Board of Regents decisions.

Notwithstanding any other provision of this or any other university publication, the university reserves the right to make changes in tuition, fees, and other charges at any time such changes are deemed necessary by the university and the USM Board of Regents.

Tuition and Fees

Due at Time of Registration

All tuition and fees are due at the time of registration, unless you

1. Applied for financial aid to cover tuition and fees for this semester;
2. Enrolled in UMUC's interest-free monthly payment plan (to find out more, visit www.umuc.edu/payoptions); or
3. Will receive employer-provided tuition assistance

If you register by

Registration Method	Payment Due Date
Online via MyUMUC	Payment is due with registration or must be submitted by mail the day of registration
Phone via IRIS	IRIS will give you a payment due date
Mail, fax, or in person	Payment must accompany your registration

Payment is expected by the due date. If UMUC has not received your payment in full, your registration may be canceled. *Note*: Not paying for a course does not relieve you of your financial obligation to the university.

Mandatory Technology Fee

A technology fee per unit of credit must be paid at the time of registration. The fee is capped at $120 per year (which runs summer/fall/spring). See Additional Fees for details.

AVAILABLE METHODS OF PAYMENT

UMUC offers a variety of payment options. Payments may be made via

1. Credit card—American Express, Discover, MasterCard, and Visa payments can be made online at *https://my.umuc.edu* or by calling 800-888-UMUC (select option 2)
2. Money order
3. Checks—made payable to University of Maryland University College
4. Electronic checks—payments can be deducted directly from the student's checking account via *https://my.umuc.edu*
5. Cash

Registration payments—whether made by cash, check, money order, or credit card—are final and may not be replaced by any type of tuition assistance. The tuition and fees listed are those in effect at the time of publication, but are subject to change.

Graduate Tuition per Credit

STANDARD GRADUATE COURSES

Maryland residents	$389
Nonresidents	$634
Active-duty military and spouses*	$389

MBA COURSES

(regardless of residency)	$667

Note: AMBA 600 is $667 for the class, not per credit.

DOCTOR OF MANAGEMENT

800-level courses (regardless of residency)	$950

Note: Golden ID benefits may not be applied to GMBA or MBA courses or to 800-level courses for the Doctor of Management.

GRADUATE TUITION PER PROGRAM FOR EXECUTIVE PROGRAMS

Note: Tuition for graduate Executive Programs generally includes the cost of tuition, books, library skills course, instructional materials, and an international study trip—except for airfare. Neither tuition remission for USM employees nor Golden ID benefits may be used for the Executive Programs.

MASTER OF BUSINESS ADMINISTRATION (SEVEN COURSES) — $43,400

Tuition is payable on the following schedule:
$6,200 before each seminar**

CERTIFICATE FOR CHIEF INFORMATION OFFICERS (CIO) (FOUR COURSES) — $21,016

Tuition is payable on the following schedule:
$5,254 before each seminar**

*Spouses and some dependent children of active-duty military personnel are eligible for the Maryland resident tuition rate—veterans and dependent children may also be eligible.

** An additional deposit of $500 is required after applications are accepted to reserve a place in the class. The first full tuition payment is due before the start of Seminar I.

UCSP 611 Introduction to
Graduate Library Research Skills $75

UCSP 620 Financial Accounting $225

UCSP 621 Economics $225

UCSP 630 Introduction to
Research Methods $225

Note: Financial aid, the Golden ID program, and USM remission of fees may not be applied to noncredit courses.

Additional Fees

APPLICATION (NONREFUNDABLE)

Doctor of Management $100
All other graduate programs $50

DIPLOMA APPLICATION (NONREFUNDABLE)

For both degrees and certificates $50

TECHNOLOGY FEE ✦

Per semester hour for credit courses $5
(capped at $120 per year)

TRANSCRIPTS $5

RETURNED CHECKS $25

Note: In accordance with UMUC and the Board of Regents, all students that fail to pay charges incurred with UMUC will be transferred to the State Central Collection Unit. Additionally, UMUC has received authorization from the Board of Regents to charge students' delinquent accounts a 17 percent collection fee and/or all attorney and court costs incurred by the university. Once a past due balance with UMUC has been transferred to the State Central Collection Unit, students' information will be forwarded to the credit bureau.

Requests for services (e.g., transcripts, diplomas, commencement arrangements, transfer credit review) may be denied until all debts are paid in full. All graduate students are required to pay graduate tuition for all graduate courses in which they are enrolled.

Payment Options

Monthly Tuition Payment Plan

UMUC offers an interest-free, monthly tuition-payment plan. The plan allows you to spread all or part of your tuition bills into monthly installments on a term basis, thus providing greater financial flexibility. All UMUC students are eligible to participate in the payment plan, regardless of financial need. More information may be found online at *www.umuc.edu/payoptions* or at *https://secure.tuitionpay.com* or by calling Tuition Pay at 800-635-0120.

Other Payment Options

Find detailed information about other payment options at the following Web pages.

EMPLOYER-PROVIDED ASSISTANCE

www.umuc.edu/payoptions

FINANCIAL AID AWARDS

www.umuc.edu/financialaid

VETERANS BENEFITS

www.umuc.edu/vabenefits

Refund Policy

The official date used to determine a refund is either the date of the transaction, the date the withdrawal form is filed at the Information Desk at the Student and Faculty Services Center, or the postmarked date on a written request. The official date for federal financial aid recipients is the last date of class attendance as determined by federal regulations. Additional information is available online at *www.umuc.edu/financialaid*.

Financial aid awards may be canceled or reduced for financial aid recipients who withdraw from classes. Financial aid recipients should check with a financial aid advisor when withdrawing from a course to determine the impact on their awards.

Note: No refunds are given for technology fees or tuition for noncredit courses after the official start date of class.

Refund for Course Cancellations

The university refunds 100 percent of tuition and technology and registration fees for courses canceled by the university. The application fee is nonrefundable, even when a course is canceled.

Refund for Student Withdrawals

Tuition is refunded as follows:

100%	Withdrawal before the class start date
75%	Withdrawal 1–13 calendar days after a class starts
50%	Withdrawal 14–20 calendar days after a class starts
0%	Withdrawal 21 or more calendar days after a class starts

Note: This policy applies only to students not receiving federal financial aid.

Federal Return of Funds Policy

If you are receiving federal financial aid, you must follow the university's withdrawal procedures outlined in the graduate catalog. The federal return of funds policy may also be found at *www.umuc.edu/financialaid*. For additional information, contact Student Financial Services by phone at 800-888-UMUC, ext. 7510 or by e-mail at *gradfinaid@umuc.edu*.

✦ *Technology fee does not apply to GMBA, MBA, DM, and Executive Program courses. Fee is capped at $120 per year.*

COURSE SCHEDULE

In this section you will find graduate courses offered during the spring 2008 term. Courses are organized in alphanumeric order by subject. Some course names and numbers changed in fall 2007; use the course changes section below as your guide to finding many renamed courses.

KEY TO COURSE LISTINGS
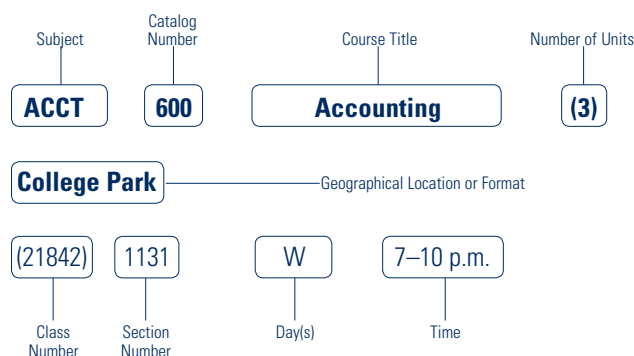
Subject: **ACCT**
Catalog Number: **600**
Course Title: **Accounting**
Number of Units: **(3)**

College Park —————— Geographical Location or Format

(21842) — Class Number
1131 — Section Number
W — Day(s)
7–10 p.m. — Time

COURSE CHANGES

Some course designators—like ADMN 123—changed in the new curriculum beginning in fall 2007. If you're looking for a specific course, check the following list to find the new course designator.

For assistance, call a graduate advisor at **800-888-UMUC, ext. 7155,** e-mail *gradinfo@umuc.edu,* or visit *www.umuc.edu/gradexplore.*

ADMN

Some courses formerly designated as ADMN can be found under ISAS Information Systems and Services.

AMBA

Courses formerly designated as AMBA 603D, 604D, or 606D can be found under DMBA Dual Degree MBA.

BIOT

Some courses formerly designated as BIOT can be found under BIFS Bioinformatics, BTMN Biotechnology Management, or BSBD Biosecurity and Biodefense.

CSMN

Courses formerly designated as CSMN can be found under BIFS Bioinformatics, ITEC Information Technology, IMAT Informatics, INFA Information Assurance, or DBST Database Systems Technology.

ECOM

Courses formerly designated as ECOM can be found under EBUS E-Business.

IMAN

Some courses formerly designated as IMAN can be found under MGMT Management or MRKT Marketing.

ITSM

Some courses formerly designated as ITSM can be found under HSMN Homeland Security Management or IMAT Informatics.

MSWE

Courses formerly designated as MSWE can be found under SWEN Software Engineering.

OMAT

Courses formerly designated as OMAT can be found under EDRS Education and Reading.

OMDE

Courses formerly designated as OMDE can be found under DEPM Distance Education Policy and Management, DETC Distance Education Technology, or DETT Distance Education in Teaching and Training.

OMED

Courses formerly designated as OMED can be found under EDTC Instructional Technology.

Noncredit Courses

Several noncredit courses are available to help you build valuable skills so you can complete your graduate program successfully. See the complete list of noncredit courses online at *www.umuc.edu/grad/noncred*.

Mandatory Course Evaluations

UMUC uses student feedback to make decisions about future courses. The online evaluation is required to ensure complete information from every student—your input is vital. The evaluation notice will appear on class screens about 21 days before the end of the semester. You will have approximately one week to complete the evaluation until access to the Class Menu will be locked. After you complete the evaluation, access to the Class Menu will resume.

SPRING 2008 COURSES

ACCT

ACCT 608 Fraud Examination and Accounting Ethics (3)
Online
  (22350)   9040

ACCT 610 Financial Accounting (3)
Online
  (22353)   9040

ACCT 611 Management Accounting (3)
Online
  (22358)   9040

ACCT 612 Auditing Process (3)
Online
  (22359)   9040

ACCT 613 Federal Income Taxation (3)
Online
  (22361)   9040

ACCT 614 Accounting Information Systems (3)
Online
  (22362)   9040

ACCT 665 Special Topics in Accounting (3)
Online
  (22808)   9040

ACCT 670 Accounting Capstone (3)
Online
  (22831)   9040

AMBA

AMBA 600 MBA Fundamentals (3)
Dorsey Station/Online Hybrid ✳
  (22949)   7621   Tu   6:30–9:30 p.m.
College Park/Online Hybrid ✳
  (22950)   1111   M   6:30–9:30 p.m.
  (22951)   1112   M   6:30–9:30 p.m.
  (22952)   1113   M   6:30–9:30 p.m.
  (23586)   1114   M   6:30–9:30 p.m.
Online
  (22433)   9040

AMBA 601 The Role of Managers and Organizations in Society (6)
Dorsey Station/Online Hybrid ✳
  (22954)   7641   Th   6:30–9:30 p.m.
College Park/Online Hybrid ✳
  (22955)   1131   W   6:30–9:30 p.m.
  (22956)   1132   W   6:30–9:30 p.m.
  (22957)   1133   W   6:30–9:30 p.m.
Online
  (22731)   9040

AMBA 602 The Dynamics of Individuals and Groups at Work (6) ▼
Dorsey Station/Online Hybrid ✳
          7631   W   6:30–9:30 p.m.
College Park/Online Hybrid ✳
          1121   Tu   6:30–9:30 p.m.
          1122   Tu   6:30–9:30 p.m.
Online
          9031
          9032
          9033
          9034
          9035
          9036
          9037
          9038
          9039

AMBA 603 The Marketing of New Ideas (6) ▼
College Park/Online Hybrid ✳
          1111   M   6:30–9:30 p.m.
          1133   W   6:30–9:30 p.m.
Online
          9011
          9012
          9013
          9014
          9015
          9016
          9017
          9018
          9019

✳ *Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.*

▼ Note: *Continuing students will be registered for AMBA 602 through AMBA 607 by Graduate Advising. Returning MBA students should contact Graduate Advising at 800-888-UMUC to re-enroll.*

Course descriptions are available on the Web at www.umuc.edu/grad/courses.

COURSE SCHEDULE

AMBA 604 Technology and Operations Management (6) ▼
Dorsey Station/Online Hybrid ✳
      7621   Tu   6:30–9:30 p.m.
College Park/Online Hybrid ✳
      1101   Th   6:30–9:30 p.m.
      1102   Th   6:30–9:30 p.m.
      1103   Th   6:30–9:30 p.m.
Online
      9081
      9082
      9083
      9084
      9085
      9086
      9087
      9088
      9089
      9090
      9091

AMBA 605 Economics of Management Decisions (6) ▼
College Park/Online Hybrid ✳
      1131   Tu   6:30–9:30 p.m.
Online
      9071
      9072
      9073
      9074
      9075
      9076
      9077
      9078

AMBA 606 Organizations and the External Environment (6) ▼
Dorsey Station/Online Hybrid ✳
      7631   W   6:30–9:30 p.m.
College Park/Online Hybrid ✳
      1161   Tu   6:30–9:30 p.m.
Online
      9061
      9062
      9063
      9064
      9066
      9067

AMBA 607 Strategy (6) ▼
Dorsey Station/Online Hybrid ✳
      7621   Tu   6:30–9:30 p.m.
College Park/Online Hybrid ✳
      1151   Th   6:30–9:30 p.m
Online
      9051
      9052
      9053
      9054
      9055
      9056

AMBA 617 Strategic Action Planning (3)
Online
  (22480)   9040

BIFS

BIFS 613 Statistical Processes for Biotechnology (3)
Online
  (22481)   9040

BIFS 614 Data Structures and Algorithms (3)
Online
  (22488)   9040

BIFS 619 Gene Expression Data Analysis (3)
Online
  (23603)   9040

BIOT

BIOT 630 Introduction to Bioinformatics (3)
Shady Grove Center
  (23161)   5121   Tu   7–10 p.m.
Online
  (22728)   9040

BIOT 640 Societal Issues in Biotechnology (3)
Online
  (22482)   9040

BIOT 643 Techniques of Biotechnology (3)
Online
  (22729)   9040

BIOT 645 The Business of Biotechnology (3)
Online
  (22486)   9040

BSBD

BSBD 640 Agents of Bioterrorism (3)
Online
  (22777)   9040

BSBD 641 Biosecurity and Bioterrorism (3)
Online
  (22721)   9040

BTMN

BTMN 632 Commercializing Biotechnology in Early-Stage Ventures (3)
Online
  (22483)   9040

BTMN 634 Selection and Evaluation of Biotechnology Projects (3)
Online
  (22484)   9040

BTMN 636 Biotechnology and the Regulatory Environment (3)
Online
  (22485)   9040

BTMN 670 Capstone in Biotechnology (3)
Online
  (22487)   9040

CIOC

CIOC 610 The Strategic Management of Technology (6)
Online
      9012

CIOC 620 Leading Change and Innovation in Technology (6)
Online
      9010

CIOC 630 Information Security and Finance (6)
Online
      9010

✳ *Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.*

▼ Note: *Continuing students will be registered for AMBA 602/602C through AMBA 607/607C by Graduate Advising. Returning MBA students should contact Graduate Advising at 800-888-UMUC to re-enroll.*

Course descriptions are available on the Web at www.umuc.edu/grad/courses.

COMM

COMM 600 Academic Writing for Graduate Students (3)
College Park
   (22988)   1121   Tu   7–10 p.m.
Online
   (22602)   9040

DBST

DBST 651 Relational Database Systems (3)
College Park
   (23182)   1111   M   7–10 p.m.
Online
   (22491)   9040

DBST 652 Advanced Relational/Object-Relational Database Systems (3)
Shady Grove Center
   (23183)   5121   Tu   7–10 p.m.
Online
   (22494)   9040

DBST 663 Distributed Database Management Systems (3)
Online
   (22495)   9040

DBST 665 Data Warehouse Technologies (3)
Online
   (22496)   9040

DBST 667 Data Mining (3)
Online
   (23566)   9040

DBST 668 Database Security (3)
Online
   (22607)   9040

DBST 670 Database Systems Administration (3)
Online
   (22843)   9040

DEPM

DEPM 604 Leadership in Distance Education (3)
Online
   (22552)   9040

DEPM 609 Distance Education Systems (3)
Online
   (23009)   9040

DETC

DETC 620 Training and Learning with Multimedia (3)
Online
   (23623)   9040

DETC 630 Synchronous and Asynchronous Learning Systems in Distance Education (3)
Online
   (23010)   9040

DETT

DETT 611 Library and Intellectual Property Issues in Distance Education (3)
Online
   (23008)   9040

DETT 615 Assessment and Quality Assurance in Distance Education (3)
Online
   (23622)   9040

DETT 621 Training at a Distance (3)
Online
   (23011)   9040

DMBA

DMBA 603 The Marketing of New Ideas (6)
Online
   (22462)   9040

DMBA 604 Technology and Operations Management (6)
Online
         9040

DMBA 606 Organizations and the External Environment (6)
Online
         9040

DMGT

DMGT 800 Foundations of Management Theory and Strategic Thinking (6)
Online
   (22815)   9040

DMGT 810 Leadership, Enterprise Change, and Virtual Management (6)
Online
   (23629)   9040

DMGT 840 Enterprise Continuity and Information Assurance (6)
Online
   (23630)   9040

DMGT 890 Dissertation Theory Paper (4)
Online
   (22833)   9040

DMGT 891 Dissertation Empirical Paper (4)
Online
   (23633) 9040

EBUS

EBUS 610 Introduction to E-Business (3)
Online
   (22502)   9040

EBUS 620 E-Marketing (3)
Online
   (22504)   9040

EBUS 630 Social, Legal, Ethical, and Regulatory Issues (3)
Online
   (22508)   9040

EBUS 640 E-Technology (3)
Online
   (22506)   9040

EBUS 650 E-Development and Management (3)
Online
   (22509)   9040

EBUS 660 E-Business Economics (3)
Online
   (22507)   9040

Course descriptions are available on the Web at www.umuc.edu/grad/courses.

COURSE SCHEDULE

EBUS 670 E-Business Capstone (3)
Online
  (22605)   9040

EDRS

EDRS 605 Secondary Reading II (3)
Online
  (23498)   9040

EDRS 635 Materials for Reading (3)
Online
  (23496)   9040

EDTC

EDTC 600 Foundations of Technology in Teaching and Learning (3)
Online
  (22557)   9040

EDTC 605 Digital Information Literacy for K–12 Educators (3)
Online
  (22558)   9040

EDTC 610 Web-Based Learning and Teaching: Design and Pedagogy (3)
Online
  (22559)   9040

EDTC 620 Technology in K–12 Education: Synchronous, Asynchronous, and Multimedia Technologies (3)
Online
  (22560)   9040

EDTC 625 Hardware and Software in Instructional Development (3)
Online
  (23465)   9040

EDTC 640 Technology Change Management in Schools (3)
Online
  (22825)   9040

EDTC 645 Integration of Technology: Global Perspectives (3)
Online
  (22564)   9040

EDTC 650 Special Topics in Instructional Technology (3)
Online
  (22826)   9040
    The topic for spring 2008 is K–12 Virtual School.

EDTC 670 Integrative Capstone Project (3)
Online
  (22563)   9040

ENER

ENER 602 Energy Economics (3)
Online
  (23168)   9040

ENER 604 New Technologies in Energy Management (3)
Online
  (23169)   9040

ENVM

ENVM 641 Environmental Auditing (3)
Online
  (22510)   9040

ENVM 643 Environmental Communications and Reporting (3)
Online
  (22511)   9040

ENVM 644 New Technologies in Environmental Management (3)
Online
  (23258)   9040

ENVM 646 Environmental/Energy Law and Policy Development (3)
Online
  (22512)   9040

ENVM 647 Environmental Risk Assessment (3)
Online
  (22513)   9040

ENVM 648 Fundamentals of Environmental Systems (3)
Online
  (22514)   9040

ENVM 650 Land and Water Resource Management (3)
Online
  (22516)   9040

ENVM 652 Principles of Air Quality Management (3)
Online
  (22517)   9040

ENVM 653 Land Use Management (3)
Online
  (22693)   9040

ENVM 670 Seminar in Environmental Management (3)
Online
  (22518)   9040

FIN

FIN 610 Financial Management in Organizations (3)
College Park
  (22984)   1111   M   7–10 p.m.
  (23279)   1131   W   7–10 p.m.
Online
  (22391)   9040

FIN 615 Financial Management of Current Operations (3)
College Park
  (23281)   1121   Tu   7–10 p.m.
Online
  (22393)   9040

FIN 620 Capital Markets, Institutions, and Long-Term Financing (3)
Online
  (22395)   9040

FIN 630 Investment Valuation (3)
College Park
  (23283)   1131   W   7–10 p.m.
Online
  (22397)   9040

FIN 640 Multinational Financial Management (3)
Online
  (22767)   9040

FIN 645 Behavioral Finance (3)
Online
  (22769)   9040

Course descriptions are available on the Web at www.umuc.edu/grad/courses.

FIN 660 Strategic Financial Management (3)
Online
(22811)   9040

GMBA

GMBA 660 Country/Region Projects (3)†
Online
(22598)   9040

HAIN

HAIN 661 Health Administration Informatics (3)
Online
(22809)   9040

HAIN 670 Health Administration Informatics Capstone (3)
Online
(22810)   9040

HCAD

HCAD 600 Introduction to Health Care Administration (3)
Online
(22519)   9040

HCAD 610 Information Technology for Health Care Administration (3)
Online
(22522)   9040

HCAD 620 The U.S. Health Care System (3)
Shady Grove Center/Online Hybrid ✳
(23583)   5121   Tu   7–10 p.m.
Online
(22525)   9040

HCAD 630 Public Health Administration (3)
College Park/Online Hybrid ✳
(23157)   1121   Tu   7–10 p.m.
Online
(22771)   9040

HCAD 635 Long-Term Care Administration (3)
Online
(22531)   9040

HCAD 640 Financial Management for Health Care Organizations (3)
Online
(22639)   9040

HCAD 650 Legal Aspects of Health Care Administration (3)
Online
(22527)   9040

HCAD 660 Health Care Institutional Organization and Management (3)
Online
(22529)   9040

HCAD 670 Health Care Administration Capstone (3)
Online
(22532)   9040

HRMD

HRMD 610 Issues and Practices in Human Resource Management (3)
College Park
(23613)   1121   Tu   7–10 p.m.
Online
(22422)   9040

HRMD 620 Employee Relations (3)
Online
(22420)   9040

HRMD 630 Recruitment and Selection (3)
Online
(22429)   9040

HRMD 640 Job Analysis, Assessment, and Compensation (3)
Online
(22425)   9040

HRMD 650 Organizational Development and Change (3)
Online
(22427)   9040

HRMD 651 Current Perspectives in Training and Development (3)
Online
(22428)   9040

HRMD 665 Special Topics in Human Resource Management (3)
Online
(23545)   9040

HSMN

HSMN 610 Concepts in Homeland Security (3)
Online
(22539)   9040

HSMN 620 Physical Security (3)
Online
(22692)   9040

HSMN 630 Business Continuity: Disaster Recovery, Planning, and Response (3)
Online
(22683)   9040

HSMN 670 Seminar in Homeland Security (3)
Online
(22788)   9040

IMAN

IMAN 601 Strategic Management in a Global Environment (3)
Online
(22533)   9040

IMAN 610 Economics for Global Managers (3)
Online
(22606)   9040

IMAN 615 Strategic Investment and Partnering (3)
Online
(22681)   9040

IMAN 625 International Trade and Trade Policy (3)
Online
(22536)   9040

IMAN 631 Financial Management for Global Managers (6)
Online
(22697)   9040

† *Includes trip to New Delhi, India, with trip fee of $3,000.*
✳ *Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.*

Course descriptions are available on the Web at www.umuc.edu/grad/courses.

COURSE SCHEDULE

IMAN 635 Managing Country Risk (3)
Online
(22703)   9040

IMAN 645 The International Legal and Tax Environment (3)
Online
(22538)   9040

IMAN 670 Managing Overseas Operations (3)
Online
(22640)   9040

IMAT

IMAT 637 IT Acquisitions Management (3)
Online
(22541)   9040

IMAT 639 Internet Multimedia Applications (3)
Online
(22490)   9040

IMAT 670 Contemporary Topics in Informatics (3)
Online
(22790)   9040

INFA

INFA 610 Computer Security, Software Assurance, Hardware Assurance, and Security Management (3)
Shady Grove Center
(23186)   5111   M   7–10 p.m.
Online
(22793)   9040

INFA 620 Network and Internet Security (3)
College Park
(23187)   1121   Tu   7–10 p.m.
Online
(22578)   9040

INFA 630 Intrusion Detection and Intrusion Prevention (3)
College Park
(23242)   1131   W   7–10 p.m.
Online
(22499)   9040

INFA 640 Cryptology and Data Protection (3)
Online
(22497)   9040

INFA 650 Computer Forensics (3)
College Park
(23188)   1141   Th   7–10 p.m.
Online
(23189)   9040

INFA 660 Security Policy, Ethics, and the Legal Environment (3)
Online
(22501)   9040

ISAS

ISAS 600 Information Systems for Managers (3)
Online
(22408)   9040

ISAS 610 Information Systems Management and Integration (3)
Online
(22409)   9040

ISAS 620 Information Systems Sourcing Management (3)
Online
(23606)   9040

ISAS 630 Systems Analysis and Design (3)
Online
(22411)   9040

ISAS 640 Decision Support Systems and Expert Systems (3)
Online
(22412)   9040

ISAS 650 Information Technology, the CIO, and Organizational Transformation (3)
Online
(22413)   9040

ITEC

ITEC 610 Information Technology Foundations (3)
College Park
(23567)   1111   M   7–10 p.m.
Shady Grove Center
(22992)   5121   Tu   7–10 p.m.
Online
(22799)   9040

ITEC 620 Information Technology Infrastructure (3)
College Park
(23574)   1131   W   7–10 p.m.
Shady Grove Center
(23575)   5131   W   7–10 p.m.
Online
(22803)   9040

ITEC 630 Information Systems Analysis, Modeling, and Design (3)
College Park
(23578)   1141   Th   7–10 p.m.
Online
(22489)   9040

ITEC 640 Information Technology Project Management (3)
Online
(22805)   9040

MGMT

MGMT 610 The Manager in a Technological Society (3)
Dorsey Station
(22995)   7611   M   7–10 p.m
College Park/Online Hybrid ✶
(22996)   1121   Tu   7–10 p.m.
College Park
(23160)   1161   Sa   9 a.m.–12 p.m.
Frederick–National Cancer Institute Fort Detrick/Online Hybrid ✶
(23539)   7831   W   6:30–9:30 p.m.
Shady Grove Center
(22994)   5141   Th   7–10 p.m.
Online
(22365)   9040

✶ *Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.*
Course descriptions are available on the Web at www.umuc.edu/grad/courses.

MGMT 615 Intercultural Communication and Leadership (3)
College Park/Online Hybrid ✶
   (22997)   1121   Tu   7–10 p.m.
   (23176)   1111   M   7–10 p.m.
Waldorf/Online Hybrid ✶
   (23614)   5041   Th   7–10 p.m.
Online
   (22535)   9040

MGMT 630 Organizational Theory and Behavior (6)
College Park/Online Hybrid ✶
   (23615)   1111   M   7–10 p.m.
College Park
   (23177)   1131   W   7–10 p.m.
Shady Grove Center/Online Hybrid ✶
   (23581)   5141   Th   7–10 p.m.
Online
   (22749)   9040

MGMT 640 Financial Decision Making for Managers (3)
College Park
   (23178)   1111   M   7–10 p.m.
   (22999)   1131   W   7–10 p.m.
Dorsey Station
   (23180)   7631   W   7–10 p.m.
Shady Grove Center
   (23179)   5121   Tu   7–10 p.m.
Waldorf/Online Hybrid ✶
   (23626)   5061   Sa   9 a.m.–12 p.m.
Online
   (22384)   9040

MGMT 645 Legal Aspects of Management (3)
Online
   (23352)   9040

MGMT 650 Research Methods for Managers (3)
College Park/Online Hybrid ✶
   (23192)   1141   Th   7–10 p.m.
College Park
   (23191)   1111   M   7–10 p.m.
   (23612)   1112   M   7–10 p.m.
   (23192)   1141   Th   7–10 p.m.
Shady Grove/Online Hybrid ✶
   (23000)   5141   Th   7–10 p.m.
Online
   (22400)   9040

MGMT 670 Strategic Management Capstone (3)
College Park
   (23001)   1111   M   7–10 p.m.
Online
   (22415)   9040

MRKT

MRKT 600 Marketing Management (3)
Online
   (22695)   9040

MRKT 601 Legal and Ethical Issues in Global Communications (3)
Online
   (22684)   9040

MRKT 602 Consumer Behavior (3)
Online
   (22432)   9040

MRKT 603 Brand Management (3)
Online
   (22431)   9040

MRKT 605 International Marketing Management (3)
Online
   (22812)   9040

MRKT 606 Integrated Direct Marketing (3)
Online
   (23611)   9040

MRKT 620 Marketing Principles, Regulation, and Ethical Issues (6)
Online
   (22759)   9040

MSAF

MSAF 670 Accounting and Financial Management Capstone (3)
Online
   (22377)   9040

MSAT

MSAT 670 Accounting and Information Technology Capstone (3)
Online
   (22376)   9040

MSFS

MSFS 670 Financial Management and Information Systems Capstone (3)
Online
   (22830)   9040

NPMN

NPMN 600 Nonprofit and Association Organizations and Issues (3)
Online
   (22761)   9040

NPMN 620 Nonprofit and Association Financial Management (3)
Online
   (23171)   9040

NPMN 640 Marketing, Development, and Public Relations in Nonprofit Organizations and Associations (3)
Online
   (23173)   9040

NPMN 650 Fundamentals of Association Management (3)
Online
   (23174)   9040

NPMN 660 Strategic Management in Nonprofit Organizations and Associations (3)
Online
   (23607)   9040

OMDE

OMDE 601 Foundations of Distance Education (3)
Online
   (22550)   9040

OMDE 603 Technology in Distance Education (3)
Online
   (22551)   9040

OMDE 606 Costs and Economics of Distance Education (3)
Online
   (23007)   9040

✶ *Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.*
Course descriptions are available on the Web at www.umuc.edu/grad/courses.

COURSE SCHEDULE

OMDE 608 Learner Support in Distance Education and Training (3)
Online
   (22554)   9040

OMDE 610 Teaching and Learning in Online Distance Education (3)
Online
   (22827)   9040

OMDE 670 Portfolio and Project in Distance Education (3)
Online
   (22556)   9040

PCMS

PCMS 626 Purchasing and Materials Management (3)
Online
   (22379)   9040

PCMS 627 Legal Aspects of Contracting (3)
Online
   (22381)   9040

PCMS 628 Contract Pricing and Negotiations (3)
Online
   (22382)   9040

PCMS 629 Strategic Purchasing and Logistics (3)
Online
   (22383)   9040

PCMS 630 Commercial Transactions in a Technological Environment: Law, Management, and Technology (3)
Online
   (23359)   9040

PCMS 632 Contemporary Logistics (3)
Online
   (23361)   9040

PMAN

PMAN 600 Project Management: Foundations and Advanced Methods (6)
Online
   (22699)   9040

PMAN 634 Foundations of Project Management (3)
College Park
   (23556)   1111   M   7–10 p.m.
   (23163)   1161   Sa   9 a.m.–12 p.m.
Online
   (22565)   9040

PMAN 637 Risk Management: Tools and Techniques (3)
Online
   (22845)   9040

PMAN 638 Communication, Negotiation, and Conflict Resolution (3)
Online
   (22568)   9040

PMAN 639 Project Quality Management (3)
Online
   (22844)   9040
   (23166)   9041

PMAN 650 Financial Management of Projects (3)
Online
   (23167)   9040

PMAN 670 Advanced Project Methods (3)
Online
   (22567)   9040

PRPA

PRPA 601 Public Relations Theory and Practice (3)
Online
   (22569)   9040

PRPA 602 Public Relations Techniques (3)
Online
   (22571)   9040

PRPA 610 Crisis Management Seminar (3)
Online
   (22572)   9040

PRPA 620 Global Public Relations (3)
Online
   (23194)   9040

PRPA 650 Public Relations Campaigns (3)
Online
   (22573)   9040

SWEN

SWEN 603 Systems Engineering (3)
Online
   (22542)   9040

SWEN 640 Software Project Management (3)
Online
   (22544)   9040

SWEN 645 System and Software Standards and Requirements (3)
Online
   (22545)   9040

SWEN 646 Software Design and Implementation (3)
Online
   (22547)   9040

SWEN 647 Software Verification and Validation (3)
Online
   (22548)   9040

SWEN 648 Software Maintenance (3)
Online
   (22549)   9040

SWEN 670 Software Engineering Project (3)
Online
   (22543)   9040

TLMN

TLMN 602 Telecommunications Industry: Structure and Environment (3)
Online
   (22574)   9040

TLMN 623 Telecommunications Networks (3)
Online
   (22807)   9040

TLMN 630 Satellite Communication Systems (3)
Online
   (22575)   9040

Course descriptions are available on the Web at www.umuc.edu/grad/courses.

TLMN 641 Network Management and Design (3)
Online
(22576)   9040

TLMN 645 Wireless Telecommunications Systems (3)
Online
(22577)   9040

TLMN 670 Capstone Course in Telecommunications (3)
Online
(22822)   9040

TMAN

TMAN 600 Foundations of Management and Technology (6)
Online
(22643)   9040

TMAN 611 Principles of Technology Management (3)
College Park/Online Hybrid ✷
(23605)   1121   Tu   7–10 p.m.
Online
(22581)   9040

TMAN 614 Strategic Management of Technology and Innovation (3)
Online
(22585)   9040

TMAN 621 Systems Analysis and Operations Research (3)
Online
(22589)   9040

TMAN 622 Systems Development, Acquisition, and Management (3)
Online
(22590)   9040

TMAN 623 Systems Analysis and Design (3)
Online
(23172)   9040

TMAN 625 Economics and Financial Analysis for Technology Managers (3)
College Park/Online Hybrid ✷
(23604)   1131   W   7–10 p.m.
Online
(22780)   9040

TMAN 632 Organizational Performance Management (3)
Shady Grove Center
(23175)   5111   M   7–10 p.m.
Online
(22591)   9040

TMAN 633 Managing People in Technology-Based Organizations (3)
Online
(22592)   9040

TMAN 636 Knowledge Management (3)
Online
(22593)   9040

UCSP

UCSP 611 Introduction to Graduate Library Research Skills (0)
Online
(23638)   9001
Class meets from 1/7/08 to 2/10/08.
(22609)   9010
Class meets from 1/23/08 to 2/26/08.
(23644)   9060
Class meets from 2/18/08 to 3/30/08.
(22670)   9070
Class meets from 3/24/08 to 4/27/08.

UCSP 620 Financial Accounting (0)
Online
(22594)   9040
Class meets from 1/23/08 to 3/18/08.

UCSP 621 Economics (0)
Online
(22596)   9040
Class meets from 1/23/08 to 3/18/08.

UCSP 630 Introduction to Research Methods (0)
Online
(22597)   9040
Class meets from 1/23/08 to 3/18/08.

XMBA

XMBA 601 The Role of the Manager in Organizations and Society (6) ✪
College Park
1167   Sa   8:30 a.m.–5 p.m.

XMBA 602 Organizational Leadership, Management of Human Resources, and Business Ethics (6) ✪
College Park
1166   Sa   8:30 a.m.–5 p.m.

XMBA 603 Marketing, Entrepreneurship, and New Product Development (6) ✪
College Park
1166   Sa   8:30 a.m.–5 p.m.

XMBA 604 Technology and Operations Management (6) ✪
College Park
1165   Sa   8:30 a.m.–5 p.m.

XMBA 605 Financial Systems and Management Accounting (6) ✪
College Park
1165   Sa   8:30 a.m.–5 p.m.

XMBA 606 International Business, Trade, and Business Law (6) ✪
College Park
1164   Sa   8:30 a.m.–5 p.m.

XMBA 607 Strategy and Capstone Project (6) ✪
College Park
1164   Sa   8:30 a.m.–5 p.m.

XMIT

XMIT 606 Systems Engineering and Capstone (6) ✪
College Park
1161   Sa   8:30 a.m.–5 p.m.

XTMN

XTMN 606 Information Security and Global Management (6) ✪
College Park
1164   Sa   8:30 a.m.–5 p.m.

✷ *Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.*
✪ *Students in Executive Programs must register through the Executive Program Office.*
Course descriptions are available on the Web at www.umuc.edu/grad/courses.

CONTACT INFORMATION

Looking for answers or assistance? UMUC personnel can help you keep your studies on track—whether you need to find the right course for your program or you want to use academic or student services. The people and offices you need to reach are listed below.

UMUC, Graduate School of Management and Technology
3501 University Boulevard East
Adelphi, MD 20783

800-888-UMUC or 301-985-7200

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CONTACT INFORMATION

Graduate School General Contact Information

Need assistance or other information? Call **800-888-UMUC** for all your student needs. Call to speak with a graduate academic advisor who will help you make decisions about your courses and your degree or certificate program. You may also call the Adelphi, Dorsey Station, or UMUC at Shady Grove locations to schedule in-person academic advising.

Graduate Library and Writing Courses

Students taking COMM 600 Academic Writing for Graduate Students or the non-credit course UCSP 611 Introduction to Graduate Library Research Skills may reach one of the following individuals for assistance and information.

COMM 600 Academic Writing for Graduate Students

ACADEMIC DIRECTORS

Andrew J. Cavanaugh, MA
acavanaugh@umuc.edu
240-582-2830

Linda B. DiDesidero, PhD
ldidesidero@umuc.edu
240-582-2830

UCSP 611 Introduction to Library Research Skills

COURSE MANAGER

Julie Arnold, MLS
jlarnold@umuc.edu
301-985-7403

Other UMUC Departments

Bookstores	
MBS Direct	800-325-3252
University Book Center/ Barnes & Noble	800-434-6621
Bursar Office (Student Accounts)	301-985-7404
Career Services	301-985-6785
Disabled and Veteran Student Affairs	
Main Number	301-985-7930
Hearing-Impaired TTY	301-985-7466
Financial Aid	301-985-7510
Finance Office	301-985-5500
Grades, Records, Transcripts	301-985-7236
Information and Library Services	301-985-7209
International Student Admissions	301-985-7155
IRIS (Phone Registration)	800-584-9413
Literature Requests (e.g., catalogs, schedules of classes, financial aid brochure)	800-888-UMUC
MyUMUC Support	877-868-2847
National Leadership Institute (NLI)	
Local Number	301-985-7195
Toll-Free Number	877-999-7105
Registrar	301-985-7236
WebTycho Support	800-807-4862

UMUC Graduate Course Locations

Dorsey Station
6865 Deerpath Road
Elkridge, MD 21075

443-459-3500

Frederick/National Cancer Institute Fort Detrick
1520 Freedman Drive
Fort Detrick, MD 21702

301-738-6090

UMUC Headquarters and UMCP Campus
3501 University Boulevard East
Adelphi, MD 20783

800-888-UMUC

UMUC at Shady Grove
9636 Gudelsky Drive
Rockville, MD 20850

301-738-6090

University System of Maryland at Hagerstown
32 West Washington Street
Hagerstown, MD 21740

240-527-2711

Waldorf Center for Higher Education
3261 Old Washington Road
Waldorf, MD 20602

301-632-2900

For a complete listing of UMUC course and service locations in the United States, as well as site phone numbers, see inside back cover. For hours and directions, visit *www.umuc.edu/locate.*

REGISTRATION INSTRUCTIONS

Registering at UMUC is easy, no matter which option you choose. You may register for your courses online or by phone or fill out the registration form on the following page and follow the instructions below to register by mail or fax.

Detailed information on the various ways to register—online via MyUMUC, by phone via the Interactive Registration and Information System (IRIS), by mail or fax, or on-site—can be found online at *www.umuc.edu/register.*

Army Students

To make use of military tuition assistance, Army students must register online via *www.GoArmyEd.com.* For more information, contact your advisor.

A form is provided on the following pages for those who prefer to mail or fax in their registration. (Please note: Online and phone registrations are processed and confirmed immediately; mail and fax registrations require manual processing.)

You may register by fax or mail if

- You have already been admitted to UMUC as a graduate student.

- You are a new student who meets the UMUC admission criteria and has submitted an Application for Admission (available at *https://my.umuc.edu*) with the $50 application fee.

- All of your financial aid awards are enclosed or have already been confirmed.

You may not register by fax or mail if you are a financial aid applicant without an award letter or a GSL disclosure statement—unless your own payment accompanies the registration form.

Instructions

1. Complete the registration form, using black ink and printing legibly.

2. Compute the amount due for tuition and fees. (Refer to p. 6 of this schedule or see *www.umuc.edu/tuition.*)

3. Be sure to meet the deadlines listed under Important Dates on p. 2 in this schedule.

4. Either fax your registration to 301-985-7364 or mail it to the Registrar's Office—Registration, University of Maryland University College, 3501 University Boulevard East, Adelphi, MD 20783-8075 USA. Fax registrations require that you already be admitted and that you pay by credit card.

UMUC will mail you a statement of your account.

Schedule Adjustment

After your registration has been processed, you may make changes online or through IRIS. To do so, access MyUMUC at *https://my.umuc.edu* or call 800-584-9413 or 301-985-7499. IRIS is available daily from 6 a.m. to 9 p.m. eastern time.

The Waiting List

If a course is already full at the time of registration, you have the option of placing your name on a waiting list for that class. For information on how the wait list works, visit *www.umuc.edu/register.* To check on course availability and see if new sections have been added, visit the MyUMUC student portal at *https://my.umuc.edu.*

Other Forms

The following forms can be completed and submitted online through MyUMUC *(https://my.umuc.edu).* If you are not yet enrolled at UMUC, click on the Prospective Student tab at the top of the page.

- Application for Admission
- Financial Aid: FAFSA
- Registration
- Application for Diploma

Withdrawals or Dropped Courses

Official withdrawal from a class must occur no later than 14 days before the final class. For information on how to withdraw from a class, visit *www.umuc.edu/register.* Please note: UMUC can honor only withdrawal requests actually received. Failure to withdraw in the required manner may result in the forfeiture of any refund and may result in a failing grade.

Stopping payment on checks for registration fees or not paying at registration does not constitute an official withdrawal or relieve you of your financial obligation to UMUC. Never attending or ceasing to attend classes does not constitute a withdrawal.

MAIL OR FAX REGISTRATION FORM

University of Maryland University College

Graduate School of Management & Technology

Personal Information

☐ Mr. ☐ Ms. ☐ Check if this is a new address

Student identification number (EMPLID)

Last name

First name

Middle initial

Present address

City

State

Zip code

Current e-mail address

Any other names under which your educational records may be held

☐ I have previously registered for the spring 2008 session.

Today's date _____ / _____ / _____
Month / Day / Year

☐ I am a new student; my admission application is also enclosed.

Course Selection

You are responsible for checking to make sure you have the necessary prerequisites for a course and that the course does not duplicate any other course you have taken. **You must list ALL information requested below.** Refer to the Key to Course Listing for guidance. Example:

SUBJECT	COURSE NO.	CLASS NO.	SECTION NO.	SEMESTER HOURS	GRADING OPTION*
A D M N	6 0 1	2 2 2 0 1	1 1 1 1	0 3	

ALTERNATE COURSE CHOICE

* Leave blank if you want standard A, B, C, F grading options; otherwise, indicate audit (AU). Courses required for degree-seeking students may not be taken as an audit.

Census Information

Census information will be kept confidential and will be used only for statistical purposes.

1. **Maryland county of residence**
   Note: If not a resident of Maryland, write **NA,** if Baltimore City write **Balt. City**

2. Daytime phone _____ Evening phone _____ Hours _____ to _____

3. Employer _____ Employer's zip code _____

4. Dates and locations of your first and last registrations at any branch of the University System of Maryland.

   First _____ Date _____

   Last _____ Date _____

Form of Payment

Note: To compute your cost, refer to p. 6 of this schedule or go to *www.umuc.edu/tuition* on the Web.

Please check all that apply.

☐ Financial aid

☐ Interest-free, monthly tuition-payment plan
(*See p. 7 of the Schedule for information.*)

☐ Tuition assistance or remission of fees
(*Be sure to enclose your tuition assistance or remission-of-fees form.*)

☐ VA Vocational Rehabilitation (Chapter 31)
Assistance (*Be sure to enclose your payment voucher.*)

☐ Check or money order
(*Be sure to write your student identification number on the check. Make the check payable to University of Maryland University College.*)

☐ Credit card
(*Please provide information below.*)

☐ American Express ☐ Discover
☐ MasterCard ☐ Visa

Account number

Expiration date

Signature

Name (please print)

I understand that I am responsible for and agree to pay all charges I incur at UMUC and that if I withdraw, I must do so in accordance with the policies and procedures for the term in which I am enrolling. I understand that if my account becomes delinquent, I will be liable for collection costs.

I also understand and agree that if I enroll in classes offered at military sites, my name, Social Security number, and other information may be released for security purposes.

Signature _____ Date _____

Enclose this form with payment by mail or fax to 301-985-7364 by registration deadline.

FOR OFFICE USE ONLY

PREFIX	COLLEGE	CODE	ID	VS	BC	TOTAL SEMESTER HOURS	DATE	INITIALS

UMUC ACROSS THE U.S.

Maryland UMUC sites shown in bold offer on-site graduate courses and services; all other locations listed provide one or multiple services for UMUC students, such as academic advising, library resources, and computer labs. Visit *www.umuc.edu/locate* for office hours and directions.

CALIFORNIA
Coronado Naval Base*	619-995-4127
Point Loma Naval Base*	619-995-4127
San Diego Naval Station*	619-995-4127

DISTRICT OF COLUMBIA
Bolling Air Force Base*	202-563-3611
Walter Reed Army Medical Center*	202-782-3023

FLORIDA
Jacksonville Naval Air Station*	904-610-4361
Mayport Naval Station*	904-610-4361

GEORGIA
Fort Gordon*	706-207-1407
Kings Bay Naval Submarine Base*	904-610-4361

HAWAII
Camp Smith*	808-223-3741
Coast Guard Honolulu*	808-223-3741
Kaneohe Bay Marine Corps Base*	808-223-3741
Pearl Harbor Naval Station*	808-223-3741
Schofield Barracks*	808-223-3741
Tripler Army Medical Center*	808-223-3741

MARYLAND
Aberdeen Proving Ground*	410-272-8269
Adelphi (UMUC Headquarters) and University of Maryland, College Park	**800-888-UMUC**
Andrews Air Force Base*	301-981-3123
Anne Arundel Community College at Arundel Mills†	410-777-1882
Bethesda National Naval Medical Center*	301-654-1377
College of Southern Maryland – LaPlata†	301-934-2251
College of Southern Maryland – Prince Frederick†	301-632-2900
Community College of Baltimore County – Dundalk†	240-723-0435
Dorsey Station	**443-459-3500**
Fort Detrick*	301-619-2857
Fort Meade*	410-551-0431
Frederick Community College†	301-846-2470
Laurel College Center†	410-772-4162
Patuxent River Naval Air Station*	301-737-3228
Prince George's Community College†	301-322-0151
Southern Maryland Higher Education Center	301-737-2500, ext. 215
UMUC at Shady Grove	**301-738-6090**
University System of Maryland at Hagerstown	240-527-2711
Waldorf Center for Higher Education	**301-632-2900**

SOUTH CAROLINA
Fort Jackson*	706-207-1407

TEXAS
Fort Hood*	254-532-9890
Fort Sam Houston*	210-247-7430

VIRGINIA
Fort Belvoir*	703-781-0059
Fort Myer*	703-696-3070
Henderson Hall, Navy Annex*	703-614-9104
Little Creek Naval Air Base*	757-646-1530
Marine Corps Base Quantico*	703-630-1543
Norfolk Naval Station*	757-646-1530
Oceana Naval Air Station*	757-646-1530
Pentagon*	703-892-5394
Portsmouth Naval Medical Center*	757-646-1530

WASHINGTON
Bremerton Naval Station*	360-626-3593
Fort Lewis*	360-626-3593
Everett Naval Station*	360-626-3593
Kitsap at Bangor Naval Base*	360-626-3593
Whidbey Island Naval Station*	360-626-3593

*Site located on a military installation. Open to the general public; call site for access information.
†UMUC representatives visit Maryland community college campuses regularly, but for limited hours.

60 Years
One Mission
1947–2007

University of Maryland University College (UMUC) was established in 1947 to help meet the educational needs of adult students returning to civilian life—and a competitive job market—in the aftermath of World War II. Those men and women turned to higher education as a steppingstone on the path to brighter futures and broader horizons for themselves and their loved ones. And UMUC delivered.

Today, that focus remains unchanged. UMUC stands alone as both a pioneer and leader in the field of higher education for students whose busy lives dictate that they fit their studies around the competing demands of work, family, and military or community service. The university's ongoing commitment to quality, coupled with its convenient course-delivery formats and practical, cost-effective undergraduate and graduate degree and certificate programs, uniquely position UMUC to serve men and women today who dream of success in the increasingly competitive, global, and technical workplace of the 21st century.

IMPORTANT DATES

SPRING 2008

Standard Term
Starts January 23
Ends May 8

MBA
Starts January 7
Ends April 13

SUMMER 2008

Standard Term
Starts May 27
Ends August 4

MBA
Starts May 12
Ends August 10

University of Maryland University College

Graduate School of Management & Technology
3501 University Boulevard East
Adelphi, MD 20783-8030 USA

Choose your spring 2008 courses! **See p. 8.**

Then visit MyUMUC or call 800-888-UMUC (8682) to register. **See p. 22.**